

## INVITATION TO TENDER

### UCSCS/02/2020 - REGISTRATION OF SUPPLIERS FOR GOODS, WORKS AND SERVICES FOR THE YEARS 2021-2022.

Ukulima Sacco Society Ltd invites applications for pre-qualification from interested eligible suppliers/ Contractors for the supply and delivery of under listed goods, Works and Services for the financial years 2021-2022.

#### CATEGORY OF GOODS WORKS AND SERVICES. IT'S OPEN TO ALL.

UCSCS/1.	Supply of general office stationery
UCSCS/2.	Supply and installation of Telecommunication Equipment & Infrastructure PABX, IP Phones and repairs
UCSCS/3.	Provision of general printing stationery Services
UCSCS/4	Supply of computers, Laptops, Printers and related items and services
UCSCS/5	Supply of promotional materials & Branded items
UCSCS/6.	Supply and delivery of office equipment, furniture, Furnishing and fittings.
UCSCS/7.	Supply and maintenance of Electrical services, UPSs, power Backups, Maintenance and repairs of Air conditioners
UCSCS/8.	Supply of Staff Uniforms and protective clothing
UCSCS/9.	Supply of cleaning and Fumigation services
UCSCS/10.	Supply of Kitchen supplies and catering services
UCSCS/11.	Provision of repairs, maintenance of office equipment, furniture and fittings.
UCSCS/12.	Supply of drinking water, Tissue paper and liquid soap
UCSCS/13	Provision of Debt Collection and Auctioneering services
UCSCS/14.	Supply of Computer Software & Licenses
UCSCS/15.	Supply, servicing and maintenance of safes and strong room doors
UCSCS/16.	Provision of legal services.
UCSCS/17	Provision of marking of Assets
UCSCS/18.	Provision of Audit Services.
UCSCS/19.	Provision of Human Resource Consultancy, staff training and Development services
UCSCS/20	Provision of repairs, maintenance of Building and Renovation works.
UCSCS/21	Provision of Tax & Financial consultancy services
UCSCS/2	Provision of Insurance services
UCSCS/23	Provision of Security services (CIT, Guards and Alarms)
UCSCS/24	Maintenance and servicing of computers, printers, Network Switches, Air conditioners and Routers
UCSCS/25	Provision of Property & Buildings Valuation services
UCSCS/26	Provision of Document Management System
UCSCS/27	Supply, Installation, Servicing, inspection and maintenance of firefighting Equipment
UCSCS/28	Provision of Property management services
UCSCS/29	Provision of General Consultancy services
UCSCS/30	Supply, maintenance and repairs of CCTVS
UCSCS/31	Provision of public Relations, Marketing, Business development and communication services
UCSCS/32	Provision of creative and advertising services
UCSCS/33	Provision of events & Deco, marketing experiential Services
UCSCS/34	Provision of Architectural services
UCSCS/35	Provision of customer survey services
UCSCS/36	Supply, renewal, support and maintenance of cyber security systems (Firewalls, Anti-virus, Proxy, email gateway, VAC, Database firewalls)
UCSCS/37	Provision of IT Cyber security managed and Audit services
UCSCS/38	Provision of car tracking services
UCSCS/39	Provision of motor vehicle valuation & assessment services
UCSCS/40	Provision of quantity surveying services
UCSCS/41	Provision of civil engineering & Structural engineering services

#### Copies of the following must accompany the application for pre-qualification:

- Certificate of Incorporations/Registration
- VAT Certificate
- Valid KRA Tax Compliance Certificate
- PIN Certificate
- Letters of recommendations from three (3) of your major clients
- Physical Location

Pre-Qualification set of documents may be obtained by interested candidates upon payment of a non-refundable fee of Ksh.1000.00 in cash payable to Ukulima Sacco society limited at fosa banking hall ground floor Ukulima Co-operative House Nairobi.

Pre-qualification applications should be submitted in a plain sealed envelope clearly marked

**Registration of suppliers of goods, works and services for the year 2021/2022 and the category reference number** and deposited in the tender box on or before, Tuesday 1<sup>st</sup> December 2020 at 12.00 noon

They should be addressed to:

**THE CHIEF EXECUTIVE OFFICER  
UKULIMA SACCO LTD  
P.O. BOX 44071-00100 GPO  
NAIROBI.**

***NB: IT'S OPEN TO ALL.***

The Organization reserves the right to accept or reject any application either in part or whole and is NOT bound to give reasons for its decision.